

MEMO

TO: All Employees
FROM: Chris McCloskey
DATE: December 02, 2009
SUBJECT: **Holiday Vouchers → TroyJobs HELP**



The holiday season is here once again. Holidays, as we all know can be expensive and stressful. HELP is on the way with the **TroyJobs Holiday Earnings Layaway Plan (TroyJobs HELP)**.

Here's how it works.

From Now Through December 17th ...



- Vouchers will be based on a full period (Day, Afternoon, Night)
- 4-hour Daypart Vouchers (ie. 5p-9p) will be 5 sales for \$5 and \$5 per sale thereafter.
- 3-Hour Daypart Vouchers (ie. 1:30-4:30pm) will be 4 sales for \$5 and \$5 per sale thereafter.
- You have the option of keeping the voucher on the current week's check or waiting till December 18th for TroyJobs HELP.
- TroyJobs HELP will add a **50% Matching Contribution to your vouchers on December 18th** for all current employees in good standing.**

This mean that \$200 set aside in a *TroyJobs HELP* account will grow to \$300 on December 18th.

*** TroyJobs HELP is only available to employees in good standing on December 18th 2009. Carry Forward missed hours, suspension or termination and other disciplinary actions will disqualify your account from the matching contribution.*



Good luck to all & Happy Holidays.

Chris

