

## MEMO

TO: All Employees  
FROM: Chris McCloskey  
DATE: December 02, 2009  
SUBJECT: **Holiday Vouchers → TroyJobs HELP**



The holiday season is here once again. Holidays, as we all know can be expensive and stressful. HELP is on the way with the **TroyJobs Holiday Earnings Layaway Plan (TroyJobs HELP)**.

Here's how it works.

From Now Through December 17<sup>th</sup> ...



- Vouchers will be based on a full period (Day, Afternoon, Night)
- 4-hour Daypart Vouchers (ie. 5p-9p) will be 5 sales for \$5 and \$5 per sale thereafter.
- 3-Hour Daypart Vouchers (ie. 1:30-4:30pm) will be 4 sales for \$5 and \$5 per sale thereafter.
- You have the option of keeping the voucher on the current week's check or waiting till December 18<sup>th</sup> for TroyJobs HELP.
- TroyJobs HELP will add a **50% Matching Contribution to your vouchers on December 18<sup>th</sup>** for all current employees in good standing.\*\*

This mean that \$200 set aside in a *TroyJobs HELP* account will grow to \$300 on December 18<sup>th</sup>.

*\*\* TroyJobs HELP is only available to employees in good standing on December 18<sup>th</sup> 2009. Carry Forward missed hours, suspension or termination and other disciplinary actions will disqualify your account from the matching contribution.*



**Good luck to all & Happy Holidays.**

*Chris*

